



Welcome to **Global Inclusive Teaching Initiative (or GITI)**.

Attached is your Group Leader Pack.

Please forward this email to your team members who are administering GITI at your school (normally the Group Leaders). Don't hesitate to contact me if you need any help or support.

The Global Inclusive Teaching Initiative is a new and unique training programme for anyone involved in an education setting and is run by the International Forums of Inclusion Practitioners (IFIP).

Please take a moment to hear directly from the authors about this programme and why it is so worthwhile [in this short introductory video](#).

You have been sent two codes: one is your **Staff Code** (for colleagues to use to access the GITI course), and the other one is your **Group Leader code** (to be used only by you and anyone else who is a Group Leader at your school).

The staff code may only be used **once** by each member of your team and covers the total number of licences that have been purchased by your school or college. Once this number has been reached, the code will not work for anyone else. Tell your team not to share the code with anyone outside of your school or setting. We have included a draft email to explain this process that you can send out to your team.

Staff code	
Group Leader Code	

How to get started

See full details in the help notes attached. If you are already registered for the IFIP you will be prompted for your code when you go to 'Courses'. If you are not already registered:

1. Go to <https://www.ifip.group>
2. Click on 'Join us today'.
3. Complete the IFIP registration form, adding your name, email address and password.
4. **Insert your special Group Leader registration code in the box.** (Not the staff code!)
5. Place a tick in the consent box and click on 'Create account' and continue.

We also recommend that your chosen 'Group Leaders' begin by taking the **GITI Group Leader course**. This will give you an introduction to being a group leader and should only take you about 60 minutes to complete. This includes a short video about the **Group Leader Role** as well as a video about the **Group Leader Functions**. Also see the attached '**Group Leader Quick Guide**'.

The module also includes a section with suggestions about **how to set up GITI in your school or college**.



Group Leader Pack

(All of these are available to download from the Group Leader Course online.)

Attached to this email are some other useful resources:

1. This letter (copy).
2. Draft staff email – that you can edit and use to disseminate the staff code and introduce GITI to your team.
3. Getting started on GITI (new users) - useful instructions for you and your staff.
4. GITI Structure and Process – useful overview of the GITI structure for you and your team.
5. GITI Models and Approaches – ideas for how to launch GITI in your school.
6. Getting started on GITI if you are an existing IFIP member.
7. Users' 'My Learning Profile' (share this with all your users.)
8. Group Leader Quick Guide – handy resource for you and other Group Leaders.

If you have any questions whatsoever, please get in touch.

Good luck and welcome to the GITI family!

Best wishes

The Global Inclusive Teaching Initiative Team